

RHAYADER TOWN COUNCIL**MINUTES of the MEETING held as a VIDEO CONFERENCE on MONDAY 23rd AUGUST 2021 AT 7.00 pm**

This meeting was held within the context of Welsh Government regulations in respect of Covid-19 Safeguarding in place at the time of the meeting.

The Town Council Meeting Commenced at 7.15 as several members had technical remote access problems.

0521/01	<p>ATTENDING Chairman: D Davies (DD);</p> <p>Councillors attending: D Lloyd (DL); D.O. Evans (DOE) A. Davies (AD); C Walton (CW); C. Evans (CE) joined at 7.44pm. Attending: County Cllr. K. Curry</p> <p>APOLOGIES: Cllr. L. Price (LP). J. Stuart (JS); R Thomas (RT). V. Jones-Davies (VJD); D Thomas (DT). J. Narborough (JN); G Williams (GW)</p> <p>Apoplogies due to poor internet access: W Davies (WD);</p>
0521/02	DECLARATIONS OF INTEREST: None
0521/03	<p>CHAIRMAN'S ANNOUNCEMENTS: None</p>
0521/04	<p>MATTERS FOR DISCUSSION UNDER URGENT BUSINESS: raised since the issue of the agenda. None</p>
0521/05	<p>MINUTES: Minutes of the Ordinary Meeting held on 26th JULY were amended: (DT) added after David Thomas; 021 0421/09 amended to read Devil's Gulch; DT amended to DL when referencing Groe Trust. The minutes were then approved and agreed as a true record (DD/AD)</p>
0521/06	<p>MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA:</p> <ul style="list-style-type: none"> Community Fruit Trees - Potential sites for trees suggested included Riverside Walk, Old school garden, Bryntirion Lane. Speedwatch: Cllr Claire Mills was willing to speak to RTC GW to contact the Press with an update about the Park. No update Bench plaques RT to sources – reported as underway. Water supply - invite Dwr Cymru to a Council meeting in order that community concerns be discussed. A Letter of thanks which had been sent the Smithfield Trust for use of car park was read out Contact the Groe Trust to enquire about potential parking – to be raised at their next meeting Five Year Plan - 6.30pm on Monday 2nd August – meeting held and revisions underway Notice of the appointment of dates for the Exercise of Electors Rights to be posted on the website and public notice boards by 6th August 2021 – completed OVW Nature forum and Green Hwb - AD had been in touch with this group.

0521/07	<p>COMMITTEES, SUB-COMMITTEES and WORKING GROUPS: to receive consider and agree minutes, reports and recommendations from these. And to receive updates and information on PROJECTS AND COMMUNITY ISSUES:</p> <p>There had been no formally recorded meetings of Council Committees, Sub-committees or working groups but members had progressed actions on projects and issues discussed at the previous meeting of the Town Council.</p> <p>Representative Members reported the following:</p> <p>Allotments: AD advised some allotment Holders had advised concerns about locks being changed. She advised a need to set up a meeting with the Allotment users to ensure that concerns could be raised and solutions identified. DD to check if the Football Club was available as a venue. AD to contact Cllrs and Allotment holders and set a meeting date.</p> <p>Toilets and Carparks: CW gave an overview of issues and actions relating to the operation of the Toilets. The siting of the disabled parking bay in Dark Lane is causing some vehicles to hit the toilet block – Neil Clutton at PCC has been contacted about this. The electricity supply to the ticket meter in the carpark is still to be resolved. Christmas Tree lighting permission from Trunk Road Agency has been discussed.</p> <p>Sign Surveys: KC advised that a town walk had been undertaken with Karina, Bill (R2000) and Cllr RT. This lead to KC meeting with PCC to design new signs for East and West Street. These would be available for RTC to view. KC seeking to have a walk with Dean form MWTR Agency regarding signs on North & South Street. It was requested that members list any missing, incorrect signs and check the accuracy of signs. A new sign would be placed at the end of Water Lane to sign the Pump Track. The school car park was noted for signing. Use of Cwmdauddwr car park to be encouraged by adequate signing from the town – suggested that signs for Mountain Road/parking by recycling to be reviewed.</p>
0521/08	<p>PROJECTS AND COMMUNITY ISSUES</p> <ul style="list-style-type: none"> a) Rhayader CATS Update: no reply had been received from MJJ Solicitors. No updates had been given by D Pritchard at PCC. b) Broadband Update: Cllr KC advised that Cllrs CW, DT and WD had been invited to a meeting with Broadband Partners to take place on 6th September. c) Pump Track: There had been some problems with people mowing benches but these had been replaced to their original sites with help from some of the young people that use the track. Cllrs noted that the support of those young people was appreciated and thanked them in their absence. d) Dwr Cymru Water Supply –A letter had been sent to Graham Edwards Chairman Quality & Environment Committee inviting a representative of Dwr Cymru to a Council meeting in order that community concerns could be discussed. No reply had yet been received. Members noted that OFWAT might be a necessary option. e) Shearing Competition: this had taken place and been well attended. Organisers had tidied up. f) Operation London Bridge: JS had advised the Clerk that a plan was underway and meetings had been held with church representatives to ensure the co-ordination of action.

0521/09	<p>HIGHWAYS AND PCC MATTERS:</p> <p>Highways:</p> <ul style="list-style-type: none"> a) Traffic – Clerk had checked past correspondence with Co-op regarding parking and would refer to this in the follow up letter. Members asked that the Co-op consider scheduling deliveries early in the morning to ensure that public on street parking was not obstructed. b) A470 trunk road repairs (DOE) noted the poor road surface by Wye View Terrace to the 30mph sign – Contact MWTR Agency to advise and request consideration in planned road repairs. <p>Other PCC Matters</p> <ul style="list-style-type: none"> a) Devils Gulch Update: Kc had written to G Thomas (PCC) and received an out of office reply. Although unconfirms there he felt it was likely that there would be an announcement about action soon. A letter to Peter Davies (WCVA) requesting intervention to negotiate action was read out. b) Dolgerddon Update: RT FOI reply received and circulated; KC advised news expected regarding the insurance/liabilities although it was of concern that the owners may not have had the correct insurance for the use of the building. KC advised that the PCC officer leading on engaging with RTC on this was currently on leave. c) Litter and Dog Fouling: the poster design project was underway and it was planned to produce at least 10 signs based on the entries. d) Car parks – no signs to Cwmdauddwr car park (see also 0521/07 toilets and 0521/08 Sign survey). Coach parking signs were needed – could be considered in the sign review and redesign of road signs – noted by KC e) Covid Grants Work: Planning permissions– Steve Griffiths from Trunk Road Agency had raised some concern regarding wind loading of items but these were addressed in the planning applications. KC advised that the licence for lamp posts issued 20th August. 														
0521/10	PUBLICITY AND EVENTS: None reported														
0521/11	PLANNING: None														
0521/12	<p>FINANCE:</p> <ul style="list-style-type: none"> a) To receive and approve the current balance of income and expenditure, together with invoices for payment: Balance sheets for each account had been circulated along with a summary of all balances. These were approved along with the following invoices (DD/AD). <p>BALANCES AT HSBC</p> <table> <tr> <td>Rhayader TC (Precept)</td><td>£ 38,072.57</td></tr> <tr> <td>Recycling Account</td><td>£ 15,454.21(Excludes Ringfenced balances)</td></tr> <tr> <td>Public Toilet Account</td><td>£ 21,116.89</td></tr> <tr> <td>Allotment Account</td><td>£ 2,774.46</td></tr> <tr> <td>Bryntitli Fund Account</td><td>£ 28,159.88</td></tr> </table> <p><u>Internal Transfers to approve</u></p> <table> <tr> <td>None</td><td>0.00</td></tr> </table> <p><u>Invoices for payment: PRECEPT</u></p> <table> <tr> <td>Clerk (AUG 2021) time sheet to be approved by DD/LP as per contract</td><td>1289.77(IB)</td></tr> </table>	Rhayader TC (Precept)	£ 38,072.57	Recycling Account	£ 15,454.21(Excludes Ringfenced balances)	Public Toilet Account	£ 21,116.89	Allotment Account	£ 2,774.46	Bryntitli Fund Account	£ 28,159.88	None	0.00	Clerk (AUG 2021) time sheet to be approved by DD/LP as per contract	1289.77(IB)
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	<p>HMRC AUG 2021 682.12</p> <p>For info P Marple (IB approved within Ground maintenance budget on receipt)</p> <p>Fastnet Inv 493962 115.06</p> <p><u>Invoices for payment: TOILETS</u></p> <p>Adcocks (192505) 171.07 (IB)</p> <p>Adcocks (192800) 17.40 (IB)</p> <p>JAT (cleaning AUG) excludes HMRC 389.39 (IB)</p> <p>For Information: British Gas (716366771) DL 50.96 CREDIT</p> <p>For Information: British Gas (716353449) HyB 21.50 CREDIT</p> <p>For Information; British Gas (716353450) Triangle 29.91 CREDIT</p> <p><u>Invoices for payment: ALLOTMENTS</u></p> <p>PCC (green bags – inv 20084947) 431.72 (IB)</p> <p><u>Invoices for payment: RECYCLING</u> 0.00</p> <p><u>Invoices for payment: BRYNTITLI</u> 0.00</p> <p>The high cost of green waste sacks from PCC was noted and it was agreed that Cllrs review use, need and alternatives. It was also noted that this should be paid from the Main Precept account.</p> <p>b) To consider/note applications for funding. None received.</p> <p>c) To receive the 2019-20 Internal Audit Review. This was discussed and the contents noted. It was agreed that the issues raised should be addressed by being combined into the action plan with those from the 2020-21 internal audit report.</p> <p>d) To approve and sign the revised 2019-20 Annual Return. This was discussed and it was agreed that the pointes raised by the internal audit had informed the completion of the Governance Statement which was approved (DD/CW). Clerk and DD to arrange remote signing.</p> <p>e) Audit and Annual Returns 2020-21 progress report</p> <p>f) To agree to set up DDs for British Gas. Agreed (DD/CE)</p> <p>g) To discuss the implications of changes by HSBC to accounts due Nov 2021. In view of the number of absent members this was deferred until the next meeting</p>
0521/13	<p>GOVERNANCE, STRATEGY and POLICY</p> <p>a) Personnel – Clerk/RFO recruitment. A job evaluation reference document had been prepared by the current clerk and circulated by email. this was a lengthy document providing some example budgets and recommending that <i>“A working group to consider the information provided and prepare a recommendation for full Council”</i> It was agreed that the document be considered and the recommendation put as an agenda item at the next meeting. (DD/CE)</p> <p>b) Audit Action Plan – draft to actioned asap for review against any comments made by external audit, with a target for revision and formal implementation in Q3 it was noted that some actions (particularly those related to payment approval and records) had already been put in place but would be noted in the action plan.</p> <p>c) Public Notices – appointment of date for elector’s rights to view accounts these had been posted within the required timetable.</p>
0521/14	<p>CORRESPONDENCE: To receive and consider the following items of correspondence received before the meeting. The following correspondence was noted.</p>

	<p>a) HSBC bank changes to Account type and Terms and Conditions – see 0521/12(g)</p> <p>b) Consultation: the draft Local Elections (Principal Areas) (Wales) Rules 2021 and draft Local Elections (Communities) (Wales) Rules 2021 – Noted</p> <p>c) Consultation: ‘<u>Shaping Wales’ Future: Using national milestones and indicators to measure our nation’s progress</u> – Proposals for setting national milestones for Wales and seeking views on the impact of the COVID-19 pandemic on the national indicators” - Noted</p>
0521/15	COMMUNITY ISSUES, MEMBER DISCUSSIONS and URGENT ITEMS NOT ON THIS AGENDA as an urgent item: to include items received between the date of this agenda and the date of the meeting and also those proposed to and approved by the Chairman at the start of the meeting. None raised
0521/16	<p>DATE OF NEXT MEETING:</p> <p>An ORDINARY MEETING will be held at 7.00 pm on Monday 27th September 2021</p> <p>At Cwmdauddwr School but to be determined by prevailing COVID-19 restrictions.</p>
CLOSE	The meeting closed at 9.04 pm
	<p>CERTIFIED AND SIGNED as a true record</p> <p>Chairman: Councillor L Price Date</p>

Actions Arising from the Minutes:

- Road surface by Wye View Terrace to the 30mph sign – Contact MWTR Agency
- Coach parking signs add to sign review and redesign of road signs – noted by KC
- Governance Statement Clerk and DD to arrange remote signing.
- Sign Surveys: It was requested that members list any missing, incorrect signs and check the accuracy of signs. suggested that signs for Mountain Road/parking by recycling to be reviewed
- Allotments: DD to check venue availability. AD to arrange meeting date and invitations.

Certified as a true record
 Chairman: Councillor L Price_____.

Date _____