RHAYADER TOWN COUNCIL

MINUTES OF THE AGM HELD ON TUESDAY 14th MAY 2019 AT 7.00PM AT THE OLD SCHOOL CWMDAUDDWR

THOSE PRESENT

Chairman	Councillors W. Davies & J. Stuart				
Councillors	D. Thomas	D. Davies	D.O. Evans	V. Jones Davies	G. Williams
	A. Davies	C. Evans	J. Jones	L. Price	R. Thomas

1 APOLOGIES: Cllr. J. Narborough and County Cllr. K. Curry

2. DECLARATIONS OF ACCEPTANCE OF OFFICE

It was noted that all Councillors had previously completed a Declaration of Acceptance of Office form and thereby had formally adopted the Code of Conduct under section 51 of the Local Government Act 2000

3. APPOINTMENT OF CHAIRMAN

Cllr. W. Davies said that his year in office had been a real eye opener, particularly when meeting people in their own venues. He had thoroughly enjoyed the experience. He thanked everyone for the support which they had so willingly given him throughout the year.

Cllr. L. Price proposed that Cllr. James Stuart be appointed Chairman for coming year. This was seconded by Cllr. C. Evans and was unanimously agreed.

Cllr. J. Stuart accepted the appointment and took the Chair.

4. APPOINTMENT OF VICE CHAIRMAN

Cllr. J. Narborough, although absent from the meeting, had agreed to be nominated and would accept the position of Vice Chairman if voted for. Cllr. G. Williams proposed that Cllr. J. Narborough be appointed Vice Chairman this was seconded by Cllr C. Walton. It was resolved that Cllr. J. Narborough be appointed Vice Chairman.

5. APPOINTMENT OF COUNCIL REPRESENTATIVES

All the following appointments were proposed, seconded and unanimously agreed by the Council.

Committee/organisation	**Councillors**
Smithfield Trust	J. Stuart (Mayor)
	C. Walton
	C. Evans
	D. Evans
	L. Price
	J. Jones

Certified as a true record …….. **Date ..……..**

Chairman Councillor J. Stuart

Committee/organisation	**Councillors**
School Governor	C. Walton
Park Trust	G. Williams V. Jones Davies D. Thomas
Rhayader 2000 Ltd	R. Thomas J. Narborough
Community Support	G. Williams
Bryntitli Trust	J. Stuart (Mayor)
Dolymynach House	J. Jones
Health Focus Group	G. Williams J. Narborough V. Jones Davies
Old School Management Committee/ Charles Price Trust	J. Jones J. Stuart (Mayor)
Elan Links	C. Walton C. Evans will deputise as required
Rhayader & District Sports & Recreation Association	C. Walton

Clerk to ensure that all organisations listed are aware of the identity of RTC's representatives.

6. APPOINTMENT OF PORTFOLIO HOLDERS

The following appointments were proposed, seconded and unanimously agreed by the Council.

Portfolio Area	**Councillors**	
Education / Schools / Youth	A. Davies	C. Walton
Sport and Recreation	D. Davies	R. Thomas
Tourism / Economic Development / Regeneration	R. Thomas	D. Thomas
Housing	C. Walton	C. Evans
Police / Fire	J. Stuart	L. Price

Certified as a true record …….. **Date ..……..**

Chairman Councillor J. Stuart

Democracy / Elections	C. Evans	V. Jones Davies
Older people / Health and Social Care	G. Williams	J. Narborough
Environment / RoW / Parks	V. Jones Davies	G. Williams
Recycling	L. Price	D. Evans
Planning Policy	C. Walton	D. Evans
Funding	C. Evans	D. Davies
Health and Safety	W. Davies	J. Stuart (Mayor)
Welsh Language	A. Davies	J. Jones
Assets	J. Narborough	R. Thomas
GDPR (Data Protection)	D. Thomas	R. Thomas

7. APPOINTMENT OF SUB- COMMITTEE MEMBERS

The following appointments were proposed, seconded and unanimously agreed by the Council.

ALLOTMENT SUB-COMMITTEE

Membership to comprise Councillors:

A. Davies (Chair) G. Williams V. Jones Davies D. Davies J. Stuart (Mayor)

PUBLIC TOILETS SUB-COMMITTEE

Membership to comprise Councillors:

C. Walton (Chair) L. Price R. Thomas J. Narborough J. Stuart (Mayor)

POPPY/ REMEMBERANCE SUB-COMMITTEE

Membership to comprise Councillors:
G. Williams (Chair) J. Narborough A. Davies D. Thomas C. Walton
V. Jones Davies W. Davies

ASSET & PROJECT MANAGEMENT SUB-COMMITTEE
Membership to comprise Councillors:
C. Walton J. Narborough R. Thomas A. Davies C. Evans J. Stuart (Mayor) D. Davies
This is a newly formed Sub-Committee. Chair to be elected and Terms of Reference to be completed at first Meeting in June/July 2019.

Certified as a true record …….. **Date ..……..**

Chairman Councillor J. Stuart

8. ATTENDANCE

There had been fifteen meetings of the Town Council during the last year all of which had been well attended by all Councillors.

9. ADOPTION OF ACCOUNTS

Prior to this meeting Councillors had been provided with copies of RTC Summary of Income & Expenditure as at the 31st March 2019, for the 2018-19 financial year. It was resolved to accept the document as a true record of the accounts. The accounts information will now be given to Mr. Paul Roberts (RTC's internal auditor) for this year's audit. Once audit is complete financial information will be published on the RTC website and through the Town Clerk at Clerk@rhayader.gov.wales

10. DATA PROTECTION FEES

By the nature of its operation, the Town Council is a data controller and as such is required to register with the Information Commissioner's Office (ICO). The present fee applicable to RTC is £40 when the GDPR comes into force. It was resolved that the Clerk should formally renew RTC GDPR with ICO as a data controller. Action: Clerk to register RTC with ICO as a data controller.

11. OTHER URGENT BUSINESS

Photographs of Council – It was proposed by Cllr. A Davies that Council pay for one official photograph which is to be taken at RTC Annual General Meeting each year. Seconded by Cllr. V. Jones Davies

Council recognised the need for a Press Secretary, a volunteer to promote Rhayader and be the face of RTC. This idea linked into the possibility of the Youth Ambassador role discussed at previous meetings.
Cllr. D. Davies proposed the agreement of the role of Youth Ambassador and the link to press release work, this was seconded by Cllr. R. Thomas.

Cllr. D. Davies discussed briefly the poll taking place on social media sites regarding the 3G Pitch Project. Cllr. D. Davies will circulate the link to the poll and asked Council to encourage people in the community to take part.

Cllr. D. Evans officially welcomed new Councillor Mr. Darran Thomas to Rhayader Town Council.

12. DATE OF NEXT AGM

The next AGM will be held at 7.00 p.m. on Tuesday 12th of May 2020

The meeting closed at 8.30p.m.

Julie Davies
Clerk to Rhayader Town Council

Certified as a true record …….. **Date ..……..**
Chairman Councillor J. Stuart