



Rhayader Town Council

Procedure for awarding of monies and administering grants.

Introduction

Rhayader Town Council operates a Three tier approach to giving monies and awarding grants. The tiers depend on the amount requested and are as follows: -

Good will donation – A one off donation **up to £100** awarded to a local organisation or national charity that meets the council's usage criteria.

Small Grant – a grant of up to £250 awarded to an organisation that meets the council's usage criteria.

Large Grant & Bryn Titli – a grant of more than £250 awarded to an organisation that meets the council's usage criteria.

Who Can Apply

Good will donation – any formally constituted local organisation or national charity whose activities benefit the People of Rhayader & Cwmdauddwr.

Small & large grants - (including Bryn Titli) any grant application must relate to activities carried out by a formally constituted local organisation for the benefit of the people living in Rhayader & Cwmdauddwr.

Rhayader Town Council is not permitted to give monies to individuals.

Please ensure you meet the Awarded Monies Usage Criteria below.

If the proposed project does not fit within the specified criteria, or clarification is required, organisations are invited to contact the council to discuss their application further.

When can you Apply?

Applications can be submitted all year round with exception of Bryn Titli.

The Bryn Titli fund is generally made available once a year at which time it will be widely advertised. If sufficient funds remain available, the council may re-advertise outside this window at their discretion.

Eligible applications received before the 10th of the month will be discussed on the same calendar month, applications after the 10th will be deferred to the following month.

Organisations who apply for a grant from Rhayader Town Council cannot reapply for any other grant from the Council for at least 3 calendar months or until the previous project has been completed and evidence provided to the council.

How to Apply

Good will donation – via submission of a letter to the clerk stating how the organisations activities will benefits the local community.

Small Grant – Completion of the Small Grant Form. (Appendix A)

Large Grant – Completion of the Large Grant Form (Appendix B)

Bryn Titli – Completion of the Bryn Titli Grant Form (Appendix C)

Applications must be accompanied by a copy of the organisations accounts and emailed with any supporting information to the Clerk at Clerk@rhayader.gov.wales

Awarding of monies

The full council will discuss all applications and take into consideration the applications merit as well as monies available to give. Applicants may be requested to provide further information. Applicants will receive an outcome letter from the Clerk once the final outcome is agreed.

Post Grant Reporting

Successful recipients of a grant including Bryn Titli will be expected to report on the progress of the projects which may include proof of spending.

Rhayader town council reserves the right to recoup money not spent in accordance with a specific grant application.

Awarded Monies Usage Criteria

Monies Usage	Good Will Donation	Small Grant	Large Grant	Bryn Titli
To benefit the local community	Yes	Yes	Yes	Yes
To enhance the local community	Yes	Yes	Yes	Yes
To promote the local community	Yes	Yes	Yes	Yes
Materials & Equipment	Yes	Yes	Yes	Yes
Staffing Cost	Yes	No	No	No
Hire of Contractor	Yes	Yes	Yes	No
Hire Sessional worker	Yes	Yes	Yes	Yes
Daily Running Costs	Yes	No	No	No
Hire of a venue	Yes	No	No	No
To provide refreshments	Yes	No	No	No
Retrospective funding	No	No	No	No

End.